



ANNEXURE – 3

EVALUATION METHODOLOGY

1. Upon receipt of nomination for an Award, the same would be scrutinized for its completeness in terms of necessary submissions and compliance of the terms and conditions pertaining to the Award.
2. Such of those nominations, which are deficient in terms of submissions and compliance of the terms and conditions pertaining to the Award will be summarily rejected, with due intimation citing reason for rejection to the nominee.
3. As per tradition being followed over the years, the first and the second runner up of the previous year evaluation nominations will also be carried over/added to the respective category of Awards for the year. However, carrying forward of any such nominations will be the sole discretion of Awards Selection Committee.
4. Nominees of such of those carried over nominations, would be informed in advance about the status, and would be requested to submit additional information, if any, about the previously submitted project if they wish to share with the Jury.
5. A jury comprising of select members of ACCE(I) and Industry experts would be constituted for the evaluation of the nominations.
6. The nominations would be evaluated independently by each member of Jury and evaluated on certain pre-formulated criteria arrived at by mutual discussion, by the Honorable members of the Jury.
7. The cumulative marking of the nominations by the Jury to be will guide in determining the ranking of the nominations for a particular Award.
8. In case of requirement of additional information/data from a particular nomination, the Jury, will seek such information/data and the nominee will have to provide such information or validate information provided, to further continue to be evaluated. Failure to do so will invalidate the nomination.
9. On a need based requirement, nominees should take care of travel, local transport, and hospitality, for the Jury Member/s who might visit the Project site for collation of additional information/data or for validating the submission of the nominee.
10. Upon conclusion of the evaluation, nominees of the top nominations based on the number of nominations received would be informed by email and/or post about the status of their submissions.

Sanna Ratnavel
Chairman Awards Committee

Badarinaath Singri
Treasurer

R. Rajesh Kannan
Secretary General

Dr. M U Aswath
President

11. The number of nominations being given presentation time will be at the sole discretion of ACCE(I).
12. **The top nominees for each award will have to make a presentation about their Project, for a duration not exceeding 10 Minutes, before the Jury and the Audience/Gathering on the day of the Awards Function.**
13. A separate slot will be provided make for the Q & A session at the conclusion of the Presentations for each Award, for the queries raised either by the Honorable members of the Jury and/or Audience/Gathering.
14. If there is only one nomination for a particular Award, there is no binding on ACCE(I) to award the nomination.
15. Further in the opinion of the Jury, if they find that a few/all nominations for a particular Award, are not meeting the requirements for the Award, ACCE(I) has the right to remove the Award from the list for the year under consideration.
16. Awards under each category for successful entries will be presented, during the Awards Night, hosted ACCE(I), on the day of the **Awards and Foundation Day celebrations**.
17. ACCE(I) will take care of basic hospitality during the event at the venue of the awards ceremony. ACCE(I) does not commit itself to provide any form of travel, Transport, Lodging or any other such facilities either local or otherwise for attending/participating in the event.